

# Badwell Parish Council

## Meeting

Village Hall Badwell Ash - 4 February 2025 - 7.00 pm

### AGENDA

Welcome to visitors (members of the public may address the meeting but are limited to no longer than three minutes etc.etc.)

1 **Apologies**

2 **Declarations of interest**

3 **Minutes**

3.1 To approve and sign minute of previous meeting

3.2 Matters arising from the minute not covered on the agenda

4 **Governance**

4.1 Appointment of Clerk etc.(Report 01/25) (see tabled report)

4.2 Section 82 of Levelling up and Regeneration Act 2024  
(Report 02/25)  
(see tabled report)

4.3 Recruitment of Proper Officer and RFO - update

5 **Reports from Local Councillors**

5.1 Councillor Andy Mellon (County)

5.2 Councillor Richard Winch (District)

6 **Finance**

6.1 Report by Responsible Financial Officer **Cllr Clare Taylor**

6.2 Parish Infrastructure Investment Plan (PIIP) - Report 03/25  
(see tabled report)

**Cllr Steve Russell**

6.3 Replacement of computers and ancillary equipment

**Cllr Clare Taylor  
Cllr Roy Woodfine**

## **7 Neighbourhood Plan**

7.1 Neighbourhood Plan submission version  
(with minor modification to be notified at  
meeting)

**Cllr Steve Russell**

7.2 Basic Conditions Statement (NP)

**Cllr Steve Russell**

7.3 Consultation Statement (NP)

**Cllr Steve Russell**

(NB An electronic copy of all three documents will have been sent to Councillors with these papers)

7.4 Neighbourhood Plan - next steps

**Cllr Steve Russell**

## **8 Multi Use Games Area (MUGA)**

8.1 Update

**Cllr Nick Hawkins**

## **9 Traffic management and road safety**

9.1 Replacement Speed Cameras

**Cllr Mark Tomkins**

9.2 Traffic monitoring Parish wide

**Cllr Steve Russell**

## **10 Minor works and allocation of responsibilities**

10.1 Repair to war memorial

**Cllr Nick Hawkins**

10.2 Street furniture renewal

**Cllr Mark Tomkins**

10.3 Replacement bench

**Unallocated**

10.4 Defibrillator(s) - future maintenance

**Unallocated**

10.5 Planters - annual upkeep

**Volunteer Team**

- |           |   |                           |
|-----------|---|---------------------------|
| 10.6      | Footpaths -   | <b>Cllr Bill Woodhall</b> |
| 10.7      | Playground inspection   | <b>Unallocated</b>        |
| 10.8      | Grounds maintenance schedule 2025   | <b>Unallocated</b>        |
| 10.9      | Any others not mentioned.   | <b>Unallocated</b>        |
| <b>11</b> | <b>VE Day celebrations (Thursday 8 May)</b>   |                           |
| 9.1       | Discussion  | <b>Cllr Steve Russell</b> |
| <b>12</b> | <b>Planning</b>   |                           |
|           | Reports to follow.  | <b>Clerk</b>              |
| <b>13</b> | <b>Dates of future meetings</b>   |                           |
|           | 4 March,  |                           |
|           | 1 April,  |                           |
|           | 6 May,  |                           |
|           | 3 June,   |                           |
|           | 1 July,   |                           |
|           | 5 August (if needed),   |                           |
|           | 2 September,  |                           |
|           | 7 October,  |                           |
|           | 4 November,   |                           |
|           | 2 December.   |                           |
| <b>14</b> | <b>Resolution</b>   |                           |
|           | To consider excluding the public and the press from the meeting during consideration of <b>item 15</b> on this agenda, on the grounds that it is likely to touch on information relating to individuals. This information is classed as exempt under Paragraphs 1 & 2 of Schedule 12A to Section 100A of the Local Government Act 1972 as amended by the Local Government (Access to information)(Variation) Order 20056. |                           |
| <b>15</b> | <b>Village Hall - various</b>   |                           |