

Badwell Parish Council

Annual General Meeting

Village Hall Badwell Ash - 6 May 2025 - 7.00 pm

AGENDA

Welcome to visitors. (Members of the public may address the meeting but are limited to speaking for no longer than three minutes. They may ask questions during the course of the meeting at the discretion of the Chair)

1 Election of Chairman and Vice Chairman

- To elect a Chairman (*Vice Chairman to conduct*)
- To sign the Declaration of Acceptance of Office
- To elect a Vice-Chairman
- To sign the Declaration of Acceptance of Office

2 Apologies

3 Declarations of interest

4 Minutes

4.1 To approve and sign the minute of the previous meeting.

4.2 Matters arising from the minute not covered on the agenda.

5 Review of outstanding actions from last meeting

6 Governance

6.1 Proposal that the PC approves the officio appointment of the Parish Clerk to all BAPC Steering Groups that the PC chooses to
Parish Clerk

6.2 Policy update and introduction of process for evaluating CIL and Small Grant Applications.
Parish Clerk

6.3 Update on BAPC policy and process for evaluating Planning applications
Parish Clerk

6.4 Proposal to develop a scope for a BAPC Emergency Plan
Parish Clerk

- 7 **Finance**
- 7.1 Report by Responsible Financial Officer. **Cllr Clare Taylor**
- 7.2 Proposal to form the BAPC Finance Steering Group
Parish Clerk and Cllr Clare Taylor
- 7.3 BAPC Small Grant application submitted by PCC for evaluation
- Digital Giving Device
 - South Aisle Damp Survey
- Parish Clerk and Cllr Clare Taylor**
- 7.4 BAPC CIL Grant application submitted by VHC for evaluation
- Large Hall Infrared Heating system
 - Large Hall Decoration
- Parish Clerk and Cllr Clare Taylor**
- 8 **Neighbourhood Plan**
- 8.1 Neighbourhood Plan - update. **Cllr Steve Russell**
- 9 **Multi Use Games Area (MUGA)**
- 9.1 Update. **Cllr Nick Harvey**
- 10 **Traffic management and road safety**
- 10.1 Replacement Speed Cameras - update. **Cllr Mark Tomkins**
- 10.2 Traffic monitoring Parish wide - update. **Cllr Steve Russell**
- 11 **Minor works and projects**
- 11.1 "Pride of Place" expenditure/ street furniture renewal - update. **Cllr Mark Tomkins**
- 11.2 Replacement bench - St Mary's Crescent. **Cllr Will Draper**
- 11.3 Defibrillators (2) - update.
Update on management arrangements **Cllr Roy Woodfine
Parish Clerk**
- 11.4 Footpaths - update. **Cllr Bill Woodhall**
- 11.5 Playground inspection.
Discussion of annual playground inspection report findings and proposed action **Cllr Will Draper
Parish Clerk**
- 11.6 Grounds and Village assets maintenance schedule 2025.
**Cllr Will Draper
Parish Clerk
Cllr Tomkins**
- Update on specification & schedule of works
 - Discussion on fly posting on Village assets

12 Planning

12.1 Report by Badwell Ash Planning Assessment Steering Group **Cllrs Russell/Tomkins**

Pre Consultation	Anglian Water Mast, Sewage Works, The Street
DC/25/00365	Olive House, Langham Road, Badwell Ash, IP31 3DS APPLICATION FOR PLANNING PERMISSION
DC/25/01649	Tiptofts Farm House, Long Thurlow, Badwell Ash, Bury St Edmunds Suffolk APPLICATION FOR PLANNING PERMISSION
DC/25/01650	Tiptofts Farm House, Long Thurlow, Badwell Ash, Bury St Edmunds Suffolk APPLICATION FOR LISTED BUILDING CONSENT
DC/25/01854 [see DC/24/04255 for prior history]	Proposed Residential Development off Dovedale Close, Richer Road, Badwell Ash, Bury St. Edmunds, Suffolk, IP31 3EY APPLICATION FOR PLANNING REVISION

12.2 The Planning Application Assessment Addendum

Cllrs Russell/Tomkins

13 Communications & Social Media

13.1 Proposal to form a Communications & Social Media Steering Group

13.2 Proposal to change the name of the Badwell Ash Broadsheet

13.3 Request for Cllr to volunteer to manage advertising account

13.4 Request for Cllr to volunteer as proof-reader

13.5 Update on review of the Badwell Ash Parish Council website

13.6 Proposal to create a Badwell Ash Parish Council Facebook page

Parish Clerk

Dates of future meetings 2025

3 June	1 July
5 August (if needed)	2 September
7 October	4 November
2 December	

14 **Resolution**

To consider excluding the public and the press from the meeting during consideration of item 15, 16 and 17 on this agenda, on the grounds that it is likely to touch on information relating to individuals. This information is classed as exempt under Paragraphs 1 & 2 of Schedule 12A to Section 100A of the Local Government Act 1972 as amended by the Local Government (Access to information)(Variation) Order 20056.

15 To approve and sign the minute of the previous meeting held in confidence.

16 Matters arising from the minute.

17 Village Hall issues - update.

Cllr Tomkins